

**SECONDARY SCHOOL ANNUAL CONSENT FORM 2009 / 2010**  
**Photography and Use of Images**

Dear Parent or Guardian

During the course of the school year there may be opportunities to publicise some of the activities that your child is involved with, this may involve filming or photographing children for use in local media. As a school we welcome these opportunities and hope that, as parents, you do too. There may also be occasions when we will arrange photography for school purposes i.e. displays and school prospectus/brochures and the school website etc. *Please note that websites can be viewed throughout the world and not just in the UK where UK Law applies.*

Photography or filming will only occur with the permission of the Headteacher and under the strict supervision of a teacher. Where filming or photography is carried out by the news media, they are likely to request that young people are named in full. Parents may request that only first names are used in order to protect a pupil's identity and reduce the risk of unsolicited approaches to individual pupils. However, you should be aware that this decision may result in the picture not being used by the local media.

Whilst positive publicity benefits the school, your child will not be involved without your consent. Images of your child held by the school which are subject to the Data Protection Act 1988 can be viewed upon request.

To comply with the Data Protection Act 1988, we need your consent before we can record or photograph your child, therefore, can you please complete the form below noting that consent can be withdrawn at anytime:

**Please note: We cannot assume consent therefore it is vital that you return this form to us. If we do not receive a form for your child we cannot use your child's image.** Once completed please return this form to: Miss Speirs at the school.

Yours sincerely



Mrs E Moffatt  
Headteacher

<b>Name of child (block capitals):</b>	
<b>Name of person responsible for child:</b>	
I understand that images of my child may be taken as follows: <ul style="list-style-type: none"> <li>▪ By the local media in covering school activities that show the school and children in a positive light. These may include drama and musical performances, sporting events, prize giving etc.</li> <li>▪ By photographers acting on behalf of the school for use in displays and publicity material.</li> </ul> The school, for internal displays or use in their school album may also hold images.	
Having read the statement above with regard to consent for images / photographs of your child to be taken and used, please tick the appropriate box.	<input type="checkbox"/> <b>YES</b> , I give consent for pictures to be taken / printed <b>with child's full name</b>
	<input type="checkbox"/> <b>NO</b> , I do not give consent for pictures to be taken and used
<b>Signature</b> of person responsible for the child:	
Relationship to the child:	
Date:	